

Sender

[Name]

[Address]

[ZIP code and address]

[Phone number]

[E-mail address]

To

Van Diepen Van der Kroef

Attn. mr. W.J. Berghuis

Dijsselhofplantsoen 16

1077 BL Amsterdam

faillissement.amsterdam@vandiepen.com

[Place of residence, date]

Subject: claim after bankruptcy Metem International B.V.

Dear Mr Berghuis,

I contact you because of the bankruptcy of Metem International B.V. On [date] I ordered a product [name product] at [name trader]. I paid a total amount of [€] for this. I kindly ask you to inform me if this contract will still be performed. If this is not the case, I herewith cancel the contract and kindly ask you to look into this claim and to refund me for the purchase price in amount of [€]. Please find a copy with a proof of payment to [trader] attached.

I am looking forward to your response within 14 days.

Sincerely,

[name and signature]